

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on December 28, 2022 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	A. Abriola	S. Testa-Absent
R. Delano	C. Santore	
J. Formisano	A. Zorzi	
J. Johnston	R. Smith	
J. Santagata	R. Casella	

CHAIRMAN: FIRST ORDER OF BUSINESS: #1 Adopt Resolution R-29-2022 appointing Mary Fenselau to the position of Clerk Typist effective January 1, 2023 through December 31, 2023.

I need a motion to adopt Resolution R-29-2022 appointing Mary Fenselau to the position of Clerk Typist in the BBMUA for the period of January 1 through December 31, 2023 at a rate of \$13.98 per hour for a maximum of 25 hours per week per civil service rules and regulations.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#2 Adopt Resolution R-30-2022 authorizing implementation of a winter termination program to prevent shut-offs between November 15 through March 15 for eligible residential customers receiving water and sewer service effective November 15, 2022.

I need a motion to adopt Resolution R-30-2022 authorizing implementation of a winter termination program to prevent shut-offs between November 15 through March 15 for eligible residential customers receiving water and sewer service effective November 15, 2022.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

ENGINEER'S REPORT: #3 Email from Robert Smith of Remington & Vernick to the Daily Journal providing the Notices to Bidders for advertisement in the Daily Journal and Atlantic County Record for the Furnishing and Delivery of Wood Chips, Liquid Aluminum Sulfate and Micro C 2000.

#4 Letter from Robert Smith of Remington & Vernick making a recommendation of award for the Furnishing and Delivery of Wood Chips to Warriner's Construction for a bid amount of \$40,800.00 pending the BBMUA solicitor approval.

I need a motion to award the bid for the furnishing and delivery Wood Chips to Warriner's Construction with a bid amount of \$40,800.00 pending the BBMUA solicitor approval.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#5 Adopt Resolution R-31-2022 awarding the contract for the Furnishing and Delivery of Wood Chips to Warriner's Construction, Inc.

m. _____ s. _____

Roll Call: R, Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#6 Letter from Robert Smith of Remington & Vernick making a recommendation to award the Furnishing and Delivery of Liquid Aluminum Sulfate to Univar USA, Inc. with a bid amount of \$48,360.00 pending the BBMUA solicitor approval.

I need a motion to award the bid for the furnishing and delivery of liquid aluminum sulfate to Univar USA, Inc. in the amount of \$48,360.00 pending the BBMUA Solicitor's approval.

m. _____ s. _____

Roll Call: R, Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#7 Adopt Resolution R-32-2022 awarding the contract for the Furnishing and Delivery of Liquid Aluminum Sulfate to Univar USA, Inc.

m. _____ s. _____

Roll Call: R, Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#8 Letter from Robert Smith of Remington & Vernick making a recommendation to award the Furnishing and Delivery of Micro C 2000 or approved equal to Univar Solutions USA, Inc. for a bid amount of \$55,056.00 pending the BBMUA solicitor approval. This is a 2-year bid. The other bidder was George S. Coyne Chemical Co., Inc. provided an alternate bid for a one-year period for a much lower price. If the board would like to entertain the option of going with a much lower bid the contract would have to be re-bid and these bids would have to be returned which would be an additional expense of \$750.00.

If the board chooses not to re-bid, I need a motion to award the bid for the furnishing and delivery Micro C 2000 to Univar Solutions USA, Inc. with a bid amount of \$55,056.00 pending the BBMUA solicitor approval.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#9 Adopt Resolution R-33-2022 awarding the contract for the Furnishing and Delivery of Micro C 2000 to Univar Solutions USA, Inc.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#19 Email from Alan Workman of the NJDEP regarding the BBMUA Residual Permit Renewal. The permit renewal application was received and deemed administratively complete and is now undergoing the technical review process by the Residuals unit of the Bureau of Ground Water, Residuals and Permit Administration. There are a few items that need to be reviewed and responses that need to be submitted for the technical review.

SOLICITOR'S REPORT: #17 Letter from Robert Casella of Testa, Heck, Testa & White for each of the items placed out for bid stating they are appropriate and approving the bids for consideration of award by the BBMUA Board.

AUDITOR'S REPORT: NO REPORT

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #10 Copy of the Public Notice to be advertised for the solicitation of professional services contract appointments for February 1, 2023 through January 31, 2024.

I need a motion to approve the advertisement of the public notice to be advertised for the solicitation of professional services contract appointments for February 1, 2023 through January 31, 2024.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#11 Email from Mary Pearsall of the NJ I-Bank providing the next invoice and A-2 Schedule for the BBMUA's 2022A-1 loan that is due on 2/1/2023.

#12 Letter from Phoenix Advisors, LLC requesting signatures on the renewal agreement with Phoenix Advisors, LLC as our Continuing Disclosure Agent and Independent Registered Municipal Advisor to remain in compliance with the disclosure requirements set forth by the Securities Exchange Commission for a fee of \$1,600.00.

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on November 23, 2022. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Dispense with reading the minutes of the last closed executive session meetings held on November 23, 2022. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #13 Listing of the Lab Prices for 2023 for approval.

A quote was obtained for Compost Fecal and Total Solids testing. Suburban Testing Labs had the only quote at \$14,448.00 per year.

Suburban Testing Labs is the only lab that does this testing.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$14,448.00 for Compost Fecal & Total Solids Testing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Compost Quarterly testing. Suburban Testing Labs had a quote at \$1,328.00 per year.

I need a motion to approve testing by the bidder Suburban Testing Labs in the amount of \$1,328.00 for Compost Quarterly Testing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Bioassay testing. American Aquatic had the lowest quote at \$1,500.00 per test.

I need a motion to approve testing by the lowest bidder American Aquatic in the amount of \$1,500.00 for Bioassay Testing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Annual WCR testing. Suburban Testing Labs had the lowest quote at \$1,650.00.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$1,650.00 per year for Annual WCR Testing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Semi-Annual WCR testing. Suburban Testing Labs had the lowest quote at \$1,890.00 per year.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$1,890.00 per year for Semi-Annual WCR Testing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Influent/Effluent TP, Nitrite, Ammonia, TSS, BOD, E. Coli testing. The lowest bidder was ACUA in the amount of \$4,626.48 per year.

I need a motion to approve testing by the lowest bidder ACUA in the amount of \$4,626.48 per year for Influent/Effluent TP, Nitrite, Ammonia, TSS, BOD, E. Coli testing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Influent/Effluent O&G, TKN, Copper, Antimony, Bis 2 phthalate, Zinc testing. The lowest bidder was Suburban Testing Labs in the amount of \$1,444.00 per year.

I need a motion to approve testing by the lowest bidder Suburban Testing Labs in the amount of \$1,444.00 per year for Influent/Effluent O&G, TKN, Copper, Antimony, Bis 2 phthalate, Zinc testing.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Drinking Water TTHM, HAA5's Regulated PFAS testing. The lowest bidder was SJ Water in the amount of \$1,387.00 per year.

I need a motion to approve drinking water testing for the above samplings by the lowest bidder SJ Water in the amount of \$1,387.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

A quote was obtained for Drinking Water TC, Nitrate, Sodium, Chlorides testing. The lowest bidder was ACUA in the amount of \$1,890.96 per year.

I need a motion to approve drinking water testing for the above samplings by the lowest bidder ACUA in the amount of \$1,890.96.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#14 Quotation from AllMax Software, Inc. for the 2023 Support Contract through January 31, 2024 in the amount of \$1,915.00. This software is used for all of our maintenance, fixed assets, and lab reports.

I need a motion to approve the renewal of the AllMax Software, Inc. 2023 support contract that will expire on January 31, 2024 in the amount of \$1,915.00.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

#15 Email from Matthew Stapleford of Veolia formerly Suez regarding the lead time on replacement membranes for the MBR plant. Lead times are currently around a 60-week delivery from the time of order.

#16 Letter from plant employee Nicholas Montgomery regarding his family leave situation. Mr. Montgomery memorialized in writing that he will be taking a leave when his child is born for a two-week period and will then return to work.

#18 Quotation received from Charles Powell of Docutrend for a new copy machine at the plant. Currently the copier they have had no longer works at all and cannot be repaired. Three quotation attempts were made. Two did not quote and Docutrend presented a quote on two different machines.

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 19. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting will be held on January 11, 2023 at 7:00 p.m.

MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata